

Neighbourhood Action Team (Nats) – working together for a Greener Cleaner Brentwood.

Introduction:

The team was introduced in 2013, and was responsible for taking a pro-active role in the cleanliness and appearance of the Boroughs streets, public open spaces and woodlands, ensuring that the Borough is a clean and green place for all to enjoy. Due to demands of the service and lack of tasks forthcoming, they have recently been working on predominately clearing of fly-tips. The front line investment of £80k will now give an opportunity for the Nats to return to work on requests from Members on a Rota system; whilst three new staff will be deployed to undertake the clearing of fly tips and will be able to use the digger etc.

This work is on top of the daily scheduled work currently carried out by the grounds and street cleansing teams, to help enhance our local environment. However, the team will not be providing additional or new features unless funding is sourced.

How it's going to work

Ms. Dawn Taylor, Business Support Services Manager will be your contact to email your requests prior to the wards scheduled week, please also copy in Nats Line Manager Mr Dean Carroll.

At the beginning of the 15 week cycle, each Ward Member will receive the Rota and an electronic invite advising them two weeks prior to their allocated week. This gives them an opportunity to then advise of any tasks they would like undertaken from the information given to them by Parish Councils, residents, community groups etc. No chase up emails will be sent and it should be noted if for any reason no schedule is forwarded from a Member for their allocated week then Deputy Operational Managers will allocate work to the team that may not necessarily be in allocated ward.

Parish Councils, resident groups, and residents should highlight any areas they feel need attention to their Ward Member who will then email Ms. Taylor their requests. Work schedules for the Wards will need to be forwarded to Ms. Taylor at least two weeks prior to the team being in that ward in order for works to be scheduled in and will involve a Supervisor checking requests, i.e. ensuring not on private land etc. Members will be advised of any tasks that are unsuitable for the team.

Depending on the work load of the team please list your requests in order of priority.

Ward Members within larger wards will need to liaise with each other on the requested work for their ward.

The Members Request system will still be available for requests that need to be dealt with prior to a wards scheduled week where appropriate, i.e. reporting of fly-tips, issues with collections, graffiti removal etc.

Ms. Dawn Taylor can be contacted on 01277 213668 or dawn.taylor@brentwood.gov.uk Mr Dean Carroll on 01277 312783 dean.carroll@brentwood.gov.uk

<u>Neighbourhood Action Team</u>			
<u>Rota (Commencing Mon 3 April 2017 to week ending Fri 14 July).</u>			
Ward Rota	Member	Member	Member
Brentwood North (Week 1) Mon 3 April – Fri 7 April	Cr Mynott	Cr Fulcher	Cr Slade
Brentwood South (Week 2) Mon 10 April – Thurs 13 April (not working Bank Hol Fri)	Cr Morrissey	Cr Barrett	Cr Wiles
Brentwood West (Week 3) Tues 18 April – Fri 21 April (Not working Bank Hol Mon)	Cr Chilvers	Cr Newberry	Cr Russell
Brizes & Doddinghurst (Week 4) Mon 24 April – Fri 28 April	Cr McCheyne	Cr Parker	Cr Poppy
Herongate, Ingrave & West Horndon (Week 5) Tues 2 May – Fri 5 May (Not working Bank Hol Mon)	Cr Squirrell	Cr Murphy	
Hutton Central (Week 6) Mon 8 May – Fri 12 May	Cr Faragher	Cr Kerslake	
Hutton East (Week 7) Mon 15 May – Fri 19 May	Cr Sanders	Cr Hossack	
Hutton North (Week 8) Mon 22 May – Fri 26 May	Cr McKinley	Cr Trump	
Hutton South (Week 9) Tues 30 May – Fri 2 June (Not working Bank Hol)	Cr Hirst	Cr Reed	

Ingatestone, Fryerning & Mountnessing (Week 10) Mon 5 June– Fri 9 June	Cr Hones	Cr Bridge	Cr Cloke
Pilgrims Hatch (Week 11) Mon 12 June – Fri 16 June	Cr Aspinell	Cr Davies	Cr Kendall
Shenfield (Week 12) Mon 19 June – Fri 23 June	Cr Pound	Cr Rowlands	Cr Tumbridge
South Weald (Week 13) Mon 26 June – Fri 30 June	Cr Coe		
Tipps Cross (Week 14) Mon 3 July – Fri 7 July	Cr Middlehurst	Cr Keeble	
Warley (Week 15) Mon 10 July – Fri 14 July	Cr Barrell	Cr Parker	Cr Hubbard

Examples of Types of Work the Team will be carrying out

Grounds

- Cutting back vegetation, including site lines and hedges
 - *All year if it's a health and safety issue.*
 - *After flowering.*
 - *No cutting hedges between the end of Feb-end of May. (Bird nesting season).*
- Edging pathways, all year round
- Planting trees and shrubs
 - *Autumn winter only, all though if at other times irrigation will be required.*
- Weeding flower beds
 - *Dry conditions only.*
- Bulb planting
 - *October for bulbs, April in the green i.e. snowdrops.*
- Reinstatement of verges (*note this is a ECC function however will undertake emergency reinstatements*).
 - *Autumn/winter.*
 - *Turf or seed depending on weather conditions.*
- Shrub pruning

- *Winter/ Autumn or Spring after flowering.*
- Application of wood chip to shrub beds (weed control)
 - *Any time of year.*
- De-suckering of trees. (note they are not arboriculturists and will not be trimming higher level
 - *Any time of year.*
- Cleaning of play equipment or litter bins, benches and seats.
 - *Anytime of year, weather and school holidays permitting.*

Street Cleansing

- Blitz litter picking
- Graffiti on Council property
- Cleaning signs and repairing road name signs (repairs for speed and directional signs are responsibility of ECC Highways)
- Post installations
- Picking up Fly-tips
- Deep cleansing

Education

The team may assist in educational Environmental Awareness Days, i.e. supervising pupils in a litter pick to promote the message of taking pride in your town, school, parks etc.

Examples of Jobs the Team will not be carrying out

- Pot holes (ECC)
- Unblocking gullies (ECC)
- Mending broken kerbs (ECC)
- High level tree work (Trees on highways are ECC responsibility; trees on our own land will need contractors to undertake this work subject to site inspections and budgets).
- Graffiti on private buildings
- Garden clearances
- Grass cutting (this will be carried out by current teams)
- Working on private or unadopted areas within the Borough.
- Collecting bulky waste

Conclusion

The Neighbourhood team will enhance the work of the operational teams that already work hard to keep the streets of Brentwood clean and green, and it will be a great opportunity for Ward Members to be liaising with officers giving them details of hotspots that need attention within their wards. The work carried out should create a visual impact within wards making Brentwood a cleaner and greener place for all to enjoy.